

**Paradise Canyon Elementary School
Open PTA Meeting
January 13, 2009**

1. Call To Order

President Laura Campobasso called the Open Meeting of the Paradise Canyon Elementary School PTA to order at 9:20am in the cafeteria. A quorum was present.

Lisa Dick led the Pledge of Allegiance. Laura Campobasso welcomed those in attendance and thanked the many Volunteers who worked over the past few months on PTA activities.

Laura praised the Holiday Luncheon and mentioned that the attendance of Executive Board members had made a big difference in its success. She added that she had received great comments from many of the teachers.

Laura announced that Sue Kanner has taken over the Spirit Rally from Jenny Kazak. She encouraged parents to thank Sue.

2. Business

Nominating Committee: Connie Becker announced that the Nominating Committee had put together a slate for the 2009/2010 PTA Board positions. Mikaho Hara announced the slate of officers, which did not include a 6th VP of Communications. Following a Bylaws discussion, Mikaho **moved** to approve the existing slate with the 6th VP of Communications Open. Lisa Dick seconded the motion. **The motion passed.**

Paige Hulsey **moved** to approve the minutes of the November 18th Open Meeting, and Maureen Borland seconded the motion. **The motion passed.**

Treasurer Susan Marki gave the Treasurer's Report. According to Susan, our beginning cash balance as of November 7th was \$69,511, and our ending cash balance as of December 31st stands at \$69,461. During this period 55 checks were written totaling \$39,483.83.

Susan Marki referred to the Cash Report and the Warrants report, copies of which were being passed around the room. She announced that she had made minor adjustments to the budget, which she had highlighted in yellow. Susan explained that there are a couple of small adjustments for interest earned and for additional PTA donations. There is a larger one, which reflects the November donation by the Korean parents of PCY. The largest adjustment reflects the chair

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support income, which had not been included previously in the budget, but has now been added to our emergency reserves.

According to Susan, we have received all of the receipts and expenses from gift wrap sales. From this fundraising effort we earned \$20,763, which is above the budget. We do not yet have the receipts and expenses from the Book Fair.

Susan stated that she has two administrative requests. First, she asked that everyone be aware of their budgets in this difficult economic time. She also asked those people requesting reimbursement to attach the proper Request for Reimbursement Form. She reminded everyone that if she does not recognize the proper forms in the PTA drawer, it could lead to a delay in paying vendors. She also stated that improper forms create additional paperwork, which also causes delays. Susan encouraged everyone to email or call her with any questions or recommendations regarding PTA finances.

Laura Campobasso added that this is a very tight year. She explained that we have not made a huge surplus from our fundraisers this year. Therefore, the PTA has not been approving extras and has been sending hints to the teachers on how to meet budgets. We are watching our fundraisers very closely.

Susan Marki **moved** to approve the December 2008 Cash Flow Report. Connie Becker seconded the motion. **The motion passed.**

Susan Marki **moved** to approve the December 2008 Warrants Report. Connie Becker seconded the motion. **The motion passed.**

Susan Marki **moved** to approve the adjustments, which had been made to the budget. Maureen Borland seconded the motion. **The motion passed.**

3. Principal's Report

Donna Robinson announced that construction on the multi-purpose room is proceeding somewhat on time. We had a few days of delay from the rain, which soaked everything. The construction manager says that we are just about on our timeline. We are using Palm Crest as a gage, and they are about a month ahead of us.

Donna mentioned she is very pleased with the construction company. During the holidays they had to dig up asphalt, leaving

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trenches, which they fixed very quickly. She thanked the parents and staff for being very understanding about the parking situation.

Donna stated that construction will be completed by summer but not with details. Depending on the weather and delivery of materials, we will be in there a few weeks after school starts.

Maureen Borland asked about flooring for the multi-purpose room. Donna described the floor as indoor-outdoor but not plush. The kids can bounce balls on it. A discussion followed in which several parents asked Donna questions about the budget for the multi-purpose room verses the level of detail which would be added upon it's completion. Parents were disappointed to learn that there would be no basketball goals.

Donna stated that this is strictly a multi-purpose room, not a gym. Although we were initially able to stay within our budget, when the actual construction starts, costs run up. When asked if the PTA could hold a fundraiser to help with some of the missing details, Donna responded that the PTA could help with items such as curtains, chairs, and bleachers. She mentioned that they have always been hoping to raise money for the basketball goals. She is already talking to Sports Chalet about this.

Responding to concern about the flooring, Donna said that she would talk to Dr. Leininger to see if we can go back to some of our original concepts.

Kim Hershman asked what the room would actually be used for. Donna answered it would be used for large assemblies and spirit rallies. It would also be used for programs, scouts, and PE on rainy days.

Laura Campobasso summarized the discussion, stating that Donna would speak with Dr. Lieninger, and we would find out more information on timing, use, and alternatives with regard to the flooring.

4. Chairperson's Reports

Membership/Holiday Luncheon: Maureen Borland announced that the Holiday Luncheon went very well. She thanked everyone on the committee and commented on the food, which was catered by Gourmet A Go-Go. She mentioned that the Board had made cookies

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for teachers to take home. She noted that Jim Stratton had come as well.

Passive Fundraising: Lori Moody announced that we received \$9,600 in checks from Ralph's for the First Quarter of the year. According to Lori, this is great because they recently changed their program, causing many people to have to re-register. Lori stated that our goal for this year is \$45,000. She continues to monitor participation by asking for a list every couple of months. From Vons we earned \$8-9,000. Vons had a special program this summer so we hope to earn \$3,000 extra.

According to Lori, 86% of PCY families have registered. 14% of PCY families will receive a letter asking them to register.

Box tops earn about \$600 per year. Lori is currently expecting a check.

Laura Campobasso praised Lori for all of her efforts in passive fundraising and communications.

Poker Social/Medieval Faire: Caren Colburn announced that the PCY Poker Social is cancelled this year. Caren explained that February is a difficult time of year, and we are all focusing on the Medieval Faire. She also mentioned that the parents who originally started the Poker Social do not want it to be perceived as a fundraiser.

Caren expressed concern over the lack of volunteers for the Medieval Faire, mentioning that we need people to help with the Silent Auction. She also stated that there seem to be a lot of conflicts the weekend of the Faire.

Book Fair: Samantha Heer announced that the Book Fair went very well. She stated that every year PCY has gotten a little smaller. The Preview Dinner went well, and we will try it again next year. Sales were about \$19,000, a little less than last year.

Spanish: Laura Campobasso announced that we have a teacher, a program, and a curriculum for 1st grade Spanish. They hope to have everything up and running by February so that the kids will have at least one quarter of instruction.

Reflections: Laura Campobasso spoke for Christine Chant who was not able to be at the meeting. According to Christine, there are over 50 entries. There will be two presentations at the Spirit Rally. The

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program will include a pianist and maybe a dancer. Even kids that did not will receive recognition.

District Spelling Bee: Donna Robinson reminded everyone about the District Spelling Bee, which will be held on January 28 at the District Office in the Board Room. She announced the winners from each grade who would be participating. The winner of the District Spelling Bee will go on to the County Bee at the end of March.

Educational Foundation: Connie Becker announced that the Educational Foundation Gala is on March 7th. She urged everyone to please put together a table and attend. Dress this year is cocktail attire. She reminded everyone that the Foundation typically donates \$1.2 million to our schools, and giving is down this year.

Further discussion centered on issues surrounding the Medieval Faire. Pros and cons of taking credit cards were discussed. Donna announced that she would not be attending the Faire because of her daughter's college graduation that weekend.

5. Announcements

- 5th Grade Growth and Development Film Parents Only – Jan. 14
- Martin Luther King, Jr. Holiday – No School – Jan. 19
- Round Table Pizza Night, Kinder & 6 hosts – Jan. 21
- Spirit Rally & Lunch with Your Child – Jan. 23
- Site Council Meeting, 3:15pm in the Library – Jan. 27
- Teacher Work Day – No School – Jan. 30
- Check out our website at www.pcrypta.org
- Next meeting is Tuesday, Feb. 10@ 9:15am in the Cafeteria

The meeting was adjourned at 10:15am.

Submitted by:

Paige Hulsey
Recording Secretary